



Your FSA claim filing deadline is extended

You can submit eligible claims from the previous year

The Internal Revenue Service (IRS) recently implemented a mandate that allows employees more time to submit reimbursement account claims. This means, your deadline to submit claims for reimbursement has been extended if you:

1. Were enrolled in either of the following accounts during the previous plan year:
 - a. Health Care Flexible Spending Account (FSA)
 - b. Limited Purpose FSA
2. Have unused reimbursement account funds from the previous plan year.
3. Paid for an eligible out-of-pocket expense during the previous plan year that you haven't submitted for reimbursement yet.

How to submit claims

If you meet the criteria above, here's how to file a claim for reimbursement:

- [Log into payflex.com](https://payflex.com), your PayFlex member website.
 - If you're enrolled in a PayFlex account for this current plan year, select the previous plan year to see your extended deadline.
 - From there, you can confirm your new claim filing deadline.
- You can also log into the PayFlex Mobile® app.
- If you have eligible claims to submit, select **file a claim** to get started.
- If needed, you can complete a paper claim form. Then, fax or mail it to us. Claim forms are found on your PayFlex member website.

Note: If you had a claim/s denied due to a submitting past your original claim filing deadline (which may be on/after March 1, 2020), we'll automatically re-process those claims as long as we have all the information needed. This is also true for appealed claims.

Eligible Expense Scanner

In addition, if you aren't sure what's considered an eligible expense simply [click here to review the list on payflex.com](#). You can also check out the new **Eligible Expense Scanner** on the PayFlex Mobile app.

Questions?

Log into your PayFlex member website. Click **Help & Support** to email or chat with us. We're here to help Monday – Friday, 7 a.m. – 7 p.m. CT, and Saturday, 9 a.m. – 2 p.m. CT.

Note: Standard text messaging and other rates from your wireless carrier still apply.

This material is for informational purposes only and is not an offer of coverage. It contains only a partial, general description of plan benefits or programs and does not constitute a contract. It does not contain legal or tax advice. You should contact your legal counsel if you have any questions or if you need additional information. In case of a conflict between your plan documents and the information in this material, the plan documents will govern. Eligible expenses may vary from employer to employer. Please refer to your employer's Summary Plan Description ("SPD") for more information about your

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